



TO: Board of Directors

FROM: Ruth Floyd, Executive Director of Business Services

SUBJECT: Stanwood High School Field Trip

DATE: December 6, 2022

TYPE: Action Required

The following Stanwood High School student group requests to attend the event as listed below:

- Pacific Coast Wrestling Tournament, December 28-30, 2022, Vancouver, WA

The chaperones and students are staying at a hotel in Portland, Oregon.

Recommendation: It is recommended that the Board approve the Stanwood High School field trip for this student group.

BWR



NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION
(To be completed by Teacher/Advisor)

School SHS Today's Date 10-3-22
 Individuals/Group Involved Boys Wrestling Number of Students 16
 Activity Wrestling
 Destination Vancouver, Washington
 Departure Date 12-28-22 Return Date 12-30-22
 Accommodations: Hotel
 Source of Revenue: Booster club
 Fundraising Activities Adrenaline
 Individual Student Cost 100.00 Food Money Food money Total Group Cost \$1,200
 How was this activity/trip available to any interested and/or eligible student(s) Invitation
 How was this trip promoted to all interested/eligible students? Coach to Athlete
 Will any student(s) be excluded from this trip due to the inability to pay? NO
 Insurance (special coverages) None
 Purpose of Trip (include the educational value) Improve skill level

Has this trip been previously taken? No If yes, when? _____

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

1. Additional information needed: _____
2. Insurance coverage to be arranged through the insurance office.
3. Parent permission and medical authorization forms go to the principal.
4. All district employees need to submit a travel request form.
5. Notify the school nurse.

[Signature] Signature of Initiator [Signature] Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on 12-6-22
 Approved [Signature]
 Superintendent or Designee Signature _____ Date 11/17/22